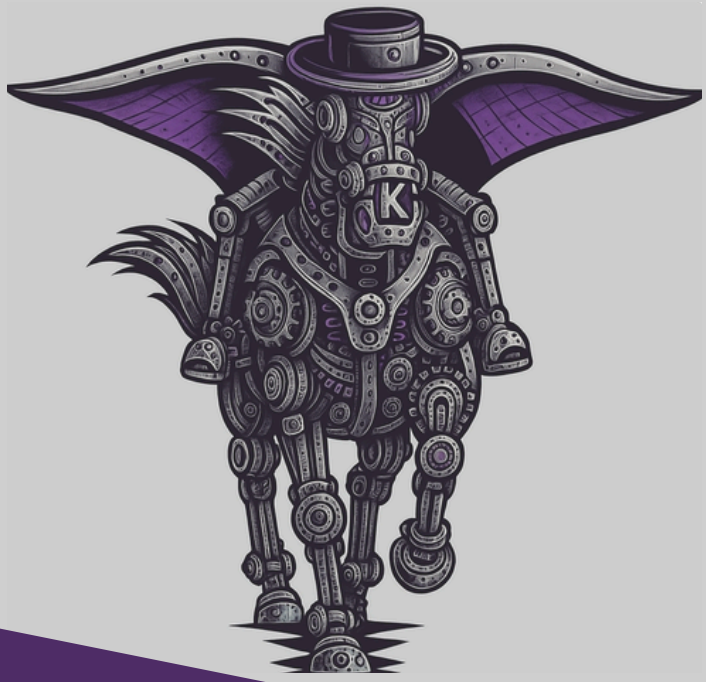
KIEL AREA SCHOOL DISTRICT



AI Framework

Updated July 2025

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KASD AI VISION

The Kiel Area School District is dedicated to providing every student with a comprehensive, personalized, and future-focused education in a safe and supportive environment. Our goal is to empower students to achieve excellence in their lifelong pursuits through a strong partnership among family, school, and community. To fulfill this mission, we will responsibly leverage all resources, including evolving technology, and promote behaviors that cultivate successful, productive citizens.

We are committed to the ethical and thoughtful implementation of artificial intelligence (AI) to equip our students with the skills and ethical understanding needed to thrive in an AI-driven world. Staff will utilize AI to enhance personalized, data-informed instruction, ensuring that we foster an inclusive, equitable, and future-ready learning environment for all students. Through this integration, we aim to empower educators in their efforts to support each student's unique educational journey.

KASD AI PURPOSE

The purpose of the KASD AI Use Framework is to align practical approaches of AI to our vision for ethical, responsible, and thoughtful implementation. This framework outlines guidance for the safe, effective, and responsible use of AI as well as the teacher and student benefits. The guidance in this framework applies to all teachers, staff, and administrators. It compliments and highlights existing Board of Education policies on technology use, data protection, academic integrity, student support, and the overall use of artificial intelligence.

This framework serves as a roadmap for AI integration, while also serving as a guideline that will be adapted as AI continues to evolve. We believe that AI, when used responsibly and ethically, can enhance teaching and learning, support data-informed decision making, and prepare students for the challenges of tomorrow. Our philosophy emphasizes that AI is a tool to support students, but not replace the valuable academic and social relationships between teachers and students.

As of July 2025, this framework will primarily emphasize staff utilization of AI. Future modifications may incorporate students once all staff members demonstrate confidence in using AI responsibly, ethically, and safely.

KASD GUIDING PRINCIPLES OF AI USE

The following principles guide the appropriate and safe use of AI in the Kiel Area School District and address current and future educational goals, teacher and student agency, academic integrity, and security.

- **Use AI to help all of our students achieve their educational goals.** We will use AI to help us reach our community's goals, including improving student learning, teacher effectiveness, and school operations.
- **Use AI as a Partner in Learning.** AI is to be considered a "partner" in the learning process (where/when appropriate), and not a total solution to educational needs. AI supports human teaching and learning but cannot replace educators.
- **Use Human-Centered AI Approach (H>AI>H).** The Human>Artificial Intelligence>Human mnemonic tool is a reminder that responsible AI use begins with a carefully developed prompt to garner a relevant AI response, followed by examining the information gathered and then implementing it in practice. it is crucial to maintain a human-centered approach, ensuring that AI compliments rather than replaces the interpersonal connections.
- **Reaffirm adherence to existing policies and regulations.** AI is one of many technologies used in our schools, and its use will align with existing policies to protect student privacy, ensure accessibility, and protect against harmful content.
- **Educate our staff and students about AI.** Promoting and developing AI literacy among students and staff is central to addressing the risks of AI use and teaches critical skills for students' futures.
- **Evaluate and explore the opportunities of AI and address the risks.** In continuing to guide our school community, we will work to realize the benefits of AI in education, address risks associated with using AI, and evaluate if and when to use AI tools. Understanding that AI and technologies are evolving rapidly, we commit to regular reviews and updates of our policies, procedures, and practices.
- **Use AI to advance academic integrity.** Honesty, trust, fairness, and responsibility continue to be expectations for both students and staff. Staff are also encouraged to openly communicate the level of AI involvement in classroom resources.
- **Maintain student and teacher agency when using AI tools.** AI tools can provide recommendations or enhance decision-making, but staff and students will sere as "critical consumers" of AI and lead any organizational and academic decisions and changes.

ETHICS & INTEGRITY

The KASD AI Ethics Guidelines for staff and students were board approved in August of 2025. See the AI Ethics Guidelines below:

STAFF GUIDELINES

- **Privacy & Security:** AI systems should not be used to access or share private or sensitive information of oneself. Staff should monitor student use to ensure that student data is not shared and appropriate consent and safeguards are in place to protect sensitive information. The use of AI tools must be in compliance with the resource's Terms and Services (Brisk AI)
- **Pedagogical Integrity:** AI should be used as a tool to enhance teaching and learning rather than replacing human interaction. Educators should carefully consider how AI can support educational goals and objectives while providing personalized learning experiences for students.
- **Responsible Use:** Staff should model ethical behavior when using AI tools. Staff are responsible for accuracy (i.e. potential biases or limitations) and appropriateness. Refer to Policy 7540.08 Artificial Intelligence (AI).
- **Digital Well-Being:** Staff should use AI tools, and other technology, in moderation in order to maintain a healthy balance with technology use in the educational process. AI systems might lack empathy and emotional intelligence; therefore, staff should take into consideration the impact on student well-being when using AI, or any other technology.
- **Reporting Concerns:** If staff identify use of AI by students that violates ethics guidelines and/or District policy, or notice potential biases or issues with AI systems, they should report their concerns to administration.

RESPONSIBLE AI USE

- **Privacy and Security:** We are dedicated to the highest standard of ethical conduct and protecting sensitive information; this framework shall adhere to all Board of Education policies and procedures around data privacy, as well as state and federal guidelines for responsible access to and use of data. Student use of generative AI will not be approved for students under the age of 13.
- **AI Output Review:** Always review and critically assess outputs from AI tools before submission or dissemination. Staff should never rely solely on AI-generated content without review.
- **Bias and Misinformation:** Be aware that AI-generated content may possess biases or inaccuracies. Teachers/staff should critically evaluate AI-generated content for potential biases or inaccuracies and understand the limitations of AI and the importance of cross-referencing with trusted sources. While eliminating bias from these tools may be beyond our capacity and scope, teaching stakeholders to identify and mitigate biases is crucial.
- **Safe & Respectful Usage:** AI tools will be used for educational purposes only. Users must not use AI tools to create or propagate harmful, misleading, or inappropriate content.
- **Use AI to Advance Academic Integrity:** Currently, technologies designed to detect content created by generative AI lack the accuracy needed to reliably identify cheating and plagiarism. While some educators may use these systems to enhance their feedback on student writing, we advise against relying on them to assign responsibility in suspected plagiarism cases. Additionally, teachers utilizing AI detection in Brisk AI should continue to adhere to the guidelines for academic honesty and plagiarism as outlined in board policies and student handbooks.

BENEFITS OF AI USE

- **Communication:** AI can create real-time translation, personalized language exercises, and interactive dialogue simulations for all students including EL learners.
- **Personalized Content and Review:** AI can help generate personalized study materials, summaries, quizzes, and visual aids, help students (including those with disabilities) access and develop tailored resources to meet their specific needs, and help students organize thoughts and review content.
- **Assessment Design and Analysis:** In addition to enhancing assessment design, AI can help scaffold assessments and provide standardized feedback. Teachers are ultimately responsible for evaluation, feedback, and grading.
- **Content Development and Enhancement for Differentiation:** AI can assist educators by differentiating curricula, suggesting lesson plans and resources, and customizing lessons and activities to individual student needs.
- **Continuous Professional Development:** AI can guide educators by recommending teaching and learning strategies based on student needs and personalizing professional development to teachers' needs and interests.
- **Data-Driven Insights:** Leverage AI tools to analyze student performance data from assessments like from state, district, or classroom assessments identifying strengths, areas for growth, and real-time progress.
- **Collaboration in Professional Learning Communities (PLCs):** Share AI-driven data insights and instructional strategies with colleagues during PLC meetings to collectively improve teaching practices and student outcomes.

PROFESSIONAL LEARNING

The Kiel Area School District understands the importance of professional learning for effectively integrating artificial intelligence into practice. It equips staff with the necessary skills and knowledge to utilize AI tools responsibly and innovatively, enhancing teaching. Continuous training ensures staff stays updated with the latest advancements and ethical considerations, fostering an environment where AI can base used to its fullest potential to benefit staff and students.

5 Training Pillars for K12 Educators (Wisconsin DPI)

1. Understanding AI and Machine Learning Basics
2. Integrating AI into Subject Areas
3. Hands-On AI Experiences
4. Collaborations and Networking
5. Continuous Learning and Adaptability

CONCLUSION

The integration of AI into the Kiel Area School District will act as a driving force for innovation and equity, enabling us to better meet the diverse needs of all learners. We firmly believe that when used responsibly, ethically, and safely, AI can significantly enhance teaching and learning, support data-driven decision-making, and ensure access for every student. Our philosophy underscores that AI is a tool designed to enrich, not replace, the invaluable relationships between educators and students. By embracing AI, Kiel will continue to advance our current systems and practices, ensuring that all students receive a comprehensive, future-focused education.

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