



KIEL AREA  
SCHOOL  
DISTRICT

*A Second Century Of Excellence*

August 2023

Dear Parents/Guardians:

It's hard to believe its registration time again! The District will continue utilizing the online registration process. Those who need assistance with registration or prefer to pay with cash or check please reach out to any of our school offices for assistance (see contact information below). This year, we have worked hard once again to improve our online registration process and hope that you find it more user friendly.

**Parents listed under “Family 1” in Skyward** have the ability to complete the online registration process. Step-by-step directions for “Family Access” and “Online Fee Payments” are available on the District’s website under the “Family” link. Please use Mozilla Firefox for your internet browser for registration purposes. Those listed as Family 2 will have limited access to online registration.

**Individuals who may have forgotten their login/password for skyward or are new to the District should contact the appropriate building secretary (see below) for this information. You will need this information to complete the online registration process.**

**Zielanis Elementary School – Melanie Gross, Lori Schmitt – 894-2265**

**Kiel Middle School – Keri Lau, Kathy Ramminger – 894-2264**

**Kiel High School – Wanda Schaefer, Deb Kleinhans – 894-2263**

**Kiel eSchool/BTLVA - Sandy Sickinger - 894-2266 ext. 2507**

Complete the online registration process for each student separately and then place them in the shopping cart. You may also add money to your family lunch account and place it in the shopping cart.

**BACKGROUND CHECKS** - Background checks will be conducted on a yearly basis for volunteers and parents who would like to volunteer within the schools, help advise/coach a co-curricular activity and/or attend a field trip. Each building principal will provide the background check form in their communication to families or it may be found on the district’s website under the family link. **Please note that forms must be submitted to Becki Giebel 14 days prior to volunteering.** Please complete the form and return it to Becki Giebel at [bgiebel@kiel.k12.wi.us](mailto:bgiebel@kiel.k12.wi.us) or you may drop off at any school or district office. Any questions, please contact the district office.

# You may begin registering online on Monday, August 7, 2023.

**PICTURES** - This year pictures will be taken at the beginning of the school year in each building High School - 9/6; Zielanis - 9/12; and Middle School - 9/19. Building principals will send reminders about these dates and share additional information with our families.

**TECHNOLOGY, ROPES COURSE, PHOTO/VIDEO, WEBSITE ACCESS** – All students will automatically be provided supervised access to the Internet, ropes course, an email account, allow the District to use their picture/video on the website, social media platforms, and publications. If you do not want your child(ren) to have access to specific items noted please contact the appropriate school office to opt your child(ren) out. Technology policies are located on the district's website at [www.kiel.k12.wi.us](http://www.kiel.k12.wi.us) under the family link/registration.

## **GRADES 5-12 ONLY - CHROMEBOOK DISTRIBUTION (eSchool/BTLVA - Grades 4K-12)**

A Chromebook care fee of \$35 will be assessed to all students in grades 5-12. **If registration fees are not paid by September 15, 2023, the Chromebook care fee will be removed. Beginning September 16, 2023 all costs to repair a damaged Chromebook will be the full responsibility of the student/parent.** Chromebook care will not be available for purchase after September 15, 2023.

Chromebooks will be distributed to students in grades 5 through 9 the first week of school. Chromebooks for eSchool/BTLVA students will be distributed late August by appointment.

All students in grades 5-12 will receive a Chromebook for their individual use in achieving their learning goals throughout their high school academic career. This initiative aligns with the District's goal of building a Personalized Learning environment. Students will be required to bring them to each class as well as bring them home to continue their learning. Students will be responsible for the care of their Chromebook throughout the year and will be responsible for bringing the Chromebook fully charged to school each day.

**FOR BUS RIDERS:** Bus numbers will be located in Skyward by the end of August. You will need to contact Kobussen Buses at 898-4207 to obtain pick up/drop off times. Please review the bus rider rules and regulations (on the website under the family link). The bus rider signature form is available on the website under the family link. **Please print and complete this form and return to the bus driver the first week of school.**

**FREE AND REDUCED MEALS:** Applications for free and reduced meals are posted on our website at [www.kiel.k12.wi.us](http://www.kiel.k12.wi.us) (available under the family link and with the lunch menus).

**Reminder:** A new application must be filled out at the beginning of each school year. Any questions

*please call Corrine Schneider at (920) 894-5183. Applications may also be filled out throughout the school year when a financial change occurs.*

**PARENT COMMUNICATION:** The District will continue using “School Messenger” for emergency announcements such as school closings via phone calls and emails. Non-emergency announcements will continue to be sent through “Skyward and School Messenger” via email. If you have changed any of your contact information, please make sure to update it with the appropriate school office or through skyward.

**ANNUAL NOTICES:** The district is required to provide certain notices on an annual basis. Please visit our website at [www.kiel.k12.wi.us](http://www.kiel.k12.wi.us) to access and view these notices. If you do not have access to a computer or the Internet, please contact the district office at 920-894-2266 and we will provide a copy to you.

If you have any questions or concerns regarding any items in this correspondence, please contact the appropriate school office (see above) or Sheila Lefeber at 894-2266 or [sklefeber@kiel.k12.wi.us](mailto:sklefeber@kiel.k12.wi.us).

Looking forward to a great start to the year!

A handwritten signature in black ink, appearing to read "Dr. Brad Ebert". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Dr. Brad Ebert  
Superintendent