



February 18, 2019

Hello everyone,

I am writing today to share with you my proposed plan to ensure that, as a district, we meet the state required instructional minutes that were lost due to recent severe weather cancellations. The Board will consider this plan on Wednesday evening and on Thursday, I will communicate with all of you, the Board's decision.

After running the minutes calculations, Kiel High School is currently short of the minimum number of instructional hours. The middle school is just short of the required instructional hours, while the elementary school is still within compliance of the number of instructional hours needed.

Below is the plan that will allow us to meet the requirements set by the Department of Public Instruction:

**District wide (all three schools):**

- June 5th will now be a full day of school (this day was previously scheduled as a 12:30 dismissal) Even though this is a Wednesday, **dismissal will be at 3:00 p.m. (3:15 for the high school)**
- June 6th will now be the last school day with a 1:30 p.m. dismissal

**Outlined below are changes to the building schedules which will start on Monday, February 25th**

**Kiel High School Schedule**

- The instructional day begins at 7:40 a.m. (instead of 7:50)
- The instructional day ends at 3:15 p.m. (instead of 3:00)
- Wednesday's will be a 2:15 p.m. dismissal (instead of 2:00)
- On February 28th, the high school will dismiss at 1:35 p.m., instead of 1:20 p.m. for parent/teacher/student conferences
- Seniors will need to attend school through June 6th to meet the required instructional minutes. Parents of seniors may write a note to the high school principal excusing their child from the last week of school if necessary
- All other calendar days will remain status quo

### **Kiel Middle School Schedule**

- No changes to the start/end times of the instructional day
- Students will continue to be dismissed at 2:00 p.m. on Wednesday's
- Students will still be dismissed at 1:20 p.m. on Thursday, February 28
- All other calendar days will remain status quo

### **Zielanis Elementary School Schedule**

- No changes to the start/end times of the instructional day
- Students will continue to be dismissed at 2:00 p.m. on Wednesday's
- Students will be still be dismissed at 1:20 p.m. on Thursday, February 28
- All other calendar days will remain status quo

### **District-Wide**

- No changes to the morning bus pick up times
- Bus drop offs - Students may be dropped off a few minutes later beginning February 25th
- If there are more delays or cancellations this year, additional modifications will be needed to fulfill the hours of instruction requirement

Many factors and options were considered while deciding on this plan; my hope is that it is very manageable for all involved.

Thank you so much for your continued support and take care!

Brad