

Governing Board Minutes

November 2023 @9:30 AM

Via Zoom/ in person

Call to Order: President Dederling called the meeting to order at 9:32 AM. Voting members Palmer, Dederling, Reiter, and Mitchell were present. Member Mogenson was absent. Advisory member Sue Steiner was present, but Randy Koppenhaver was absent. Also present were Jennifer Owen and Sarah Scovell-Muraski. President Dederling offered the opportunity for public input.

Secretary Report: A motion by Elaine Reiter with a second by John Mitchell as presented by Secretary Palmer and amended by Principal Scovell Muraski were unanimously approved.

[October Minutes](#)

Treasurer Report: Secretary Reiter noted that both schools paid out expected benefits and salaries. The surprise was that the supplies expended by BTLVA (at \$53,925.17) is already \$13,925.17 over the allocated amount for the entire year. This is good news-bad news situation. The offline BTLVA students are allocated \$1500 for supplies. The enrollment of these offline students is over the expected amount and these funds were expended at the beginning of the year. The good news is that these extra students will ultimately bring in more revenue than was expected in the budgeted amounts. On a motion by John Mitchell with a second by Eileen Palmer the Secretary's Report was unanimously approved.

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Kiel ESchool Report

Open enrollments continue!

Kiel or OE Students: 29 (+1 & 2 pending OE)

Partnership enrollments (full and part time) 79 (+2)

PT and FT enrollments: 108 (+3)

Pending OEs +2

[Last year 11/14](#)

Full Time Students: Kiel eSchool = 124

Kiel or OE students: 12

Between the Lakes Virtual Academy Report

Open enrollments continue!

23-24 Kiel or OE as of 10/2: 26 (+5)

Partnerships: 17

Total: 43 students 4K-8 (+5)

4K-5: 16 6-8: 27

Last year: 11/14
BTLVA Total: 58 students
(20 Kiel or OE, 38 partners)
K-5 = 18 students 6-8 = 44 students

Offline BTLVA:

22-23 year: 20

23-24 as of 10/2: 51

Old Business

Hiring Update

A good candidate for the position of high school special education teacher has been identified. Principal Scovell-Muraski will be vetting her references within the coming week. The search continues for a K-2 teacher. Jessica Durant had absorbed the K-2 students in addition to her 3-5 grade students when the last teacher left, but she has indicated that beginning with the second semester of the 2023-24 school year, she would like to return to her original role.

Publishing history ideas

At the October meeting a discussion was begun regarding ways to publish [History of Kiel eSchool](#) written by Sue Steiner. Discussion centered around releasing a “draft copy” of the history to the administration, board and staff of the Kiel Area Schools followed by the printing of a digested version of the 40-page document in the local newspaper. Member Mitchell recommended tabling this item until all members of the governing board have read it.

New Business

Principal Scovell-Muraski reviewed the [Annual Report](#), noting that the eSchool will be teaching all of the Spanish classes for the KHS due to the previous teacher quitting.

New Grant to write.

Principals Scovell-Muraski noted that no details have been provided about the upcoming grant though they are expected soon. The grant will be due in February 2024. She shared her vision that Between the Lakes Virtual Academy and the Kiel eSchool will become a single entity under the new grant. Further information will be forthcoming.

Adoption of Governing Board Norms

Board members discussed and reflected on both the Administrative Team and KASD Board norms. Member Mitchell noted that the KASD Board norms do not reflect a need for decisions to be made in the best interests of students. All members agreed that this was an important component. On a motion by Elaine Reiter with a second John Mitchell by the board unanimously voted to accept the KASD Board Norms with the amendment

of item number seven to read: "Support decisions that are in the best interests of kids."

The Kiel eSchool/BTLVA norms are as follows:

1. Begin meetings on time.
2. Do your homework before meetings.
3. Be professional.
4. Discuss the ideas, not the person.
5. Be clear and concise.
6. Seek first to understand.
7. Support decisions that are in the best interests of kids.
8. Praise the positives.

Future Agenda Items

Future meeting dates: 12/11, 1/8, 2/12, 3/11, 4/8. 5/13, 6/10

Adjournment: On a motion by Eileen Palmer with a second by John Mitchell, there was unanimous support for adjournment at 10:37.